

## **JOB DESCRIPTION**

### **Clinical Manager HUD VASH CASE MANAGEMENT PROGRAM**

#### **OVERVIEW:**

The primary role of the Clinical Manager is to provide clinical and managerial oversight to case management teams comprised by 2 Case Managers providing services and support delivered in the community to homeless/formerly homeless veterans enrolled in the HUD VASH (Veterans Affairs Supportive Housing) Case Management Program.

All services are grounded in a Housing First philosophy and are designed to help enrolled veterans referred by the U.S. Department of Veterans Affairs secure and maintain stable housing and prevent a return to homelessness. Core daily activities include outreach, service coordination, home visitation, and linkage to medical/behavioral health/substance abuse treatment/housing services/public benefits.

**LOCATION:** Eureka, CA (Humboldt County)

**REPORTS TO:** Chief Operating Officer

***Please do not apply if you're not a Licensed Clinical Social Worker or a Licensed Clinical Psychologist. Your application will not be considered.***

#### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Directs and supervises all team activities, inclusive of clinical supervision and management oversight.
- Provides regular clinical supervision for team members (individual and group supervision);
- Achieve effective leadership results in effective treatment and rehabilitation services to reduce episodes of negative outcomes such as homelessness, overuse of ERs, etc. for enrolled Veterans.
- Guides team to deliver positive behavioral health, social and individual consumer outcomes.
- Ensures the timely flow of activities to meet core operating principles and goals.
- Allocates time to deliver services as a member of the clinical team, including direct work with staff in the community as needed.
- Ensures the team meets its performance outcomes as defined by contract standards.
- Completes assessments, progress notes, and collect significant data.
- Oversees team incident reporting procedures and ensure team adheres to VA policy and procedures.
- Leads the daily organizational meetings and weekly service planning meetings.
- Trains, supervises, and evaluates team leader(s) and case management staff.
- Conducts utilization review and quality assurance reviews to ensure that the team operates in compliance with VA guidelines and Company operating standards.
- Supervises electronic charting in accordance with confidentiality regulations.
- Provides in-service training and promotes staff development to ensure that staff have core competencies and ability to perform effective interventions on behalf of veterans served; available for team conferences.

- Promotes integration of risk assessment and effective responses to reduce risk factors for recidivism.
- Oversees, coordinates and provides on call 24-hour crisis consultation;
- Provides culturally competent services in accordance with Company policies.
- Demonstrate strong verbal and written communication skills, Microsoft Office Skills and proactive communication with customers and client via telephone.
- Performs other duties as required.

### **QUALIFICATIONS:**

- Licensed Clinical Social Worker or Licensed Clinical Psychologist with Master's degree or Doctorate from an academic institution accredited in Social Work and/or Psychology.
- Experience working with Veterans, homeless populations, and/or people with active mental illness/co-occurring behavioral health and or substance abuse disorders preferred.
- Prior management experience working in clinical and or housing/supportive housing programs strongly preferred.
- Ability to maintain 24/7 accessibility, work evenings and weekends as needed.
- Ability to travel independently throughout the community via mass transit and or car.

### **WORK ENVIRONMENT:**

This is a field-based position involving substantial time in the community inclusive of private homes, the shelter system, hospitals, and other public settings.

### **MISC:**

All employment offers are contingent upon successful completion of a Security/background investigation via NACI (National Agency Check with Written Inquiries) and a SAC (Special Agreement Check) which includes electronic fingerprinting and drug screening.

U.S. citizenship or legal resident status will be verified as part of this process. Each staff member must complete a credentialing process at the local VA medical center (i.e. Vet Pro).

Benefits Offered: Medical, Dental, Vision, Life

This is a full-time position. Salary is commensurate with experience. (Salary Range: \$60K - \$62K)

**Carlos L. Lopez & Associates is committed to a drug free workplace. This position will require a pre-employment drug test.**